

Agenda

August Scissortail PTO Board Meeting

Date: August 5, 2024, at 3:30 PM

Location: Scissortail Elementary Office [Gina, Cornelius, Hannah, Jess, Mrs. Crawfo](#)

1) Call to Order 3:50

2) Officer's Reports

a) President's report

b) Vice President's Report

i) Update on Teacher Luncheon now on Monday, 8/12, serving 62 staff

PTO will show up at 10:30 to set up for luncheon and then decorate the school

(1) Budget \$400 (TA budget) [Jess is waiting to hear back from Joni about a meal from Olive Garden.](#)

[Joe's pizza does 1/2 off for schools.](#)

c) Treasurer's Report

i) Current Balance \$23,184.01

ii) July Expenses

(1) \$438.00

(a) Decorations for Meet the Teacher (décor)

(b) Rolling coolers for the school (misc. budget) [Gina will bring them up- 3 total](#)

(c) Flower reimbursement (misc. budget)

(d) Pens for teachers

(e) Transportation expense for 5th Grade field trip (May outstanding check #195)

(2) Additional Expected expenses for August

(a) Staff Luncheon 8/12 (TA budget)

(b) Underwear/socks/shorts for nurse station (misc. or community budget)

(c) Tide pods for school use (misc. or community budget) [JC will check with Brenda L if we need](#)

(d) T-shirts for staff start of the school year (free t-shirt budget)

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- (e) Discounted t-shirts for students, and free ones for free & reduced (free t-shirt budget)
- (f) Yard sign with Simply Sign-it (sign budget) **Up for meet the teacher- the end of the week**

3) Committee Reports

- a) Homeroom Coordinator - Hannah Donwell **Will put out sign ups at Meet the teacher; family fun night sign up- at least one parent per class**
- b) Still making sign-ups for different committee volunteers, will be completed by 8/13 MtT Event. **We need work room PALS for teacher work rooms- could do it grade level per day**

Create Canva Flyer for work room pals

- c) Sign-up Genius will be ready for MtT

4) Principal's Report – Jamila Crawford

5) Unfinished Business

- a) Spirit T-shirts
- b) Teacher reimbursement protocol
 - i) Vote to confirm 4/15 final day for staff to turn in receipts
 - ii) Print envelopes for them to turn in receipts once limit is reached
- c) Gaga Pit, see attached price via Discount Playground **Rotary may be buying it**
- d) Free Little Library and playground tables with remaining budget - vote **1 table this year**
- e) Boosterthon \$250 credit – requested sandwich board mock-up
- f) Mats for front entryway will be quoted **Need 2 for front, 2 for back- split up and get 2 this year, 2 next year**
- g) Finalize PTO Proposed schedule
 - i) PTO GA Meeting Dates:
 - (1) 9/19, October is email/newsletter, 11/14, 12/12, 1/16, 2/20, 3/27, 4/17, 5/15
 - ii) Pastries with Parents – move to ~~November~~ **October 10, 11, 14** (coincide with fall book fair)

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iii) Popcorn Dates:

(1) 8/30, 9/27, 11/1 (rolling from October), 11/22, 12/19 (hot cocoa), 1/31, 2/28, 3/28, 4/25, 5/16

iv) 50th Day of School – Sock Hop & Root beer Floats, 11/4

6) New Business

a) Parent Orientation, 8/29

i) It would be appreciated if every officer was present for recruitment

b) Fall Fundraiser

i) Schedule dates (September or October) **Read-A-Thon September 16-27; FFN September 27 6-8pm** **Order Bookmarks for all students, check on Oak City Pizza, Big O's BBQ**

ii) Schedule planning meeting for middle August to finalize platform **Aug 20th at 4:15**

iii) Confirm rewards program vs. prizes with Mrs. Crawford **Mrs. Crawford will kiss a cow**

iv) **Flyer Frolic- Feb 7 or Jan 31 (100th day of school)**

7) Meeting Adjourned **5:08**