

Agenda

September Scissortail PTO Board Meeting

Date: Thursday, September 19, 2024, at 5:00 PM

Location: Scissortail Elementary School Office

- 1) Call to Order
- 2) Officer's Reports
 - a. President's Report
 - i. T-shirt sales closes Friday, 9/20
 1. Need to get sizes for students that didn't order
 2. Estimated date of order 9/25
 - ii. Qdoba Check - \$80.55
 - iii. Updated website with correct links for volunteering and entered PTO meeting dates
 - iv. Teacher Reimbursement envelopes printed & distributed
 - b. Vice President's Report
 - c. Treasurer's Report
 - i. Current Balance: \$23,358.61
 1. September Expenses
 - a. Teacher Reimbursements - \$98.18
 - b. Website renewal GoDaddy - \$23.17
 - c. Insurance Renewal - \$250
 - d. Bookmarks - \$88.81
 - e. Envelopes - \$47.87
 - f. Add'l expenses for prizes & FFN – to be calculated
 2. September Deposits
 - a. T-shirt Money - \$1,280.00
 - b. Library Fund - \$350.00
 - c. Interest - \$0.21
 - d. Committee Reports
 - i. Homeroom Coordinator – Hannah Donwell
 - ii. Other Committee Heads – still needs to be done, Gina will review sign-ups and contact volunteers
 - e. Principal's Report – Jamila Crawford
- 3) Unfinished Business
 - a. Read-a-thon

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- i. Need more prizes & books – volunteers to help contact businesses for donations?
 - b. FFN Update – Hannah Donwell
 - c. Playground Improvements
 - i. Gaga Pit – update from school/district
 - ii. Free Little Library – will it be donated by Rotary, or do we purchase?
 - d. Pastries with Parents moved to Spring Book Fair
- 4) New Business
 - a. Parent – Teacher Conferences
 - i. Need staff meal for one of the nights (10/3 or 10/8?)
 1. Volunteer to handle order/setup
 2. Number of servings needed?
 3. Budget? (TA Fund)
 - b. Alzheimer’s Walk at Epworth, on Friday, 10/4
 - i. Volunteers needed?
- 5) Meeting Adjourned

Hannah’s Notes on FFN:

◆ Food trucks confirmed:

- Kona Ice
- Saucee Sicilian- waiting in coi
- The Blue Donkey- waiting on vendor

◆ Community partners confirmed:

- OKCFD ▪
- OKCPD- MSgt. Travis Woods
- PMA
- Boosterthon dj \$100
- TFCU- money game
- OKCU- large jenga game

◆ Activities:

- Balloon Animals
- Face paint
- Chalk/Bubbles
- Fish Cup Game

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- ▲ Need poster boards for activities
- ▲ I'd like to add more carnival like activities. Resources or ideas?
- ▲ I'd still like to have some sort of animal attend if anyone has any leads
- ▲ I'd like to rent a bouncy house for \$140. We would have to pay set up/take down unless we have volunteers present to help with that.
- ▲ I would like another food truck-preferably BBQ, but am having a hard time getting anyone except taco trucks to respond. Do we want to contact let's do Greek? Their vendor forms expired but they were easy to work with last year.
- ▲ Do we still want to do a candy drive for prizes? I vote yes but would like PTO input
- ▲ There are a few supplies I need for the fish bowl game
- ▲ We need to order a new face paint palette.

Minutes from the meeting – Anna Marschik

- **Call to Order** 5:01
- **5:01 Committee Report**--Double check with Hannah on handbook status & homeroom coordinators
- **5:11 Principal Report**—November board meeting will have the benchmark scores
- **5:18 Unfinished Business**—waiting to buy Little Library until confirmed answer from Rotary
- **5:30 Hannah's Notes:**
 - \$140 approved for bouncy house
 - Supplies for fish bowl game approved
- **5:41 New Business:**
 - PTO to do staff meal for 10/3. JC will take 10/8
 - No parent volunteers needed for Alzheimer's walk
- **Meeting Adjourned** 5:55